

Learning Resource Center www.labyrinthelab.com/lrc

Welcome to the Office 2016 learning resource center, where you'll be introduced to the course tools available to you and the steps needed to take full advantage of them.

The foundation of your solution is a responsive, interactive ebook that you can use on up to four devices, such as your PC, laptop, tablet, or smartphone.

Other components of your solution include eLab, exercise files, and an optional print textbook.

Your ebook is built on the VitalSource Bookshelf technology, with features like highlighting and notetaking that is shared across devices. If you purchased a print book, the ebook is included. Remember, your ebook contains video and other content that is not in the print book.

Your ebook also includes self-assessments, which help you check your knowledge of the subject matter, and focus steps that highlight the current exercise step on the screen, helping you keep your place as you work.

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You're ready to get started! Review the FAQs or click the Contact Us link for help. Enjoy your course!